

# ALLENWOOD

HAPPY IN PURSUIT OF EXCELLENCE

## A NOTE FOR SCHOOL



Date: \_\_\_\_\_  Teacher  Office  Other \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

TEACHER: \_\_\_\_\_ GRADE: \_\_\_\_\_

### ABSENCE OR TARDINESS

was absent  was tardy

will be absent  will be tardy ON DATE: \_\_\_\_\_

REASON: \_\_\_\_\_

### MONEY

AMOUNT: \$ \_\_\_\_\_  cash  check

FOR: \_\_\_\_\_

### PICK UP OR EARLY DISMISSAL

PRIVATE TRANSPORTATION BY: \_\_\_\_\_

PICK UP BY: \_\_\_\_\_

date: \_\_\_\_\_ time: \_\_\_\_\_

WILL BE AT ALLENWOOD BEFORE/AFTER SCHOOL FOR:

wrap  other \_\_\_\_\_

REASON: \_\_\_\_\_

### CONTACT INFORMATION

PARENT/GUARDIAN: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_



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